

**2017 TASMANIAN   
TRANSPORT INDUSTRY**

Awards for

Excellence



**BPW TRANSPEC**

**APPRENTICE   
OF THE YEAR**

**GUIDELINES**

Nominations may be made by anyone. Those wishing to nominate themselves may do so.

The nominee for 2017 Tasmanian Transport Industry Apprentice of the Year Award must be:

* progressing through an apprenticeship program, registered with Skills Tasmania
* working in a role that specifically services the Tasmanian Transport Industry

Nominees must be able to demonstrate:

* a professional work ethic and positive attitude toward their job, their customers and the industry as a whole; and
* initiative and future potential for ongoing work and contribution to the industry and;
* a strong interest in furthering the professional image of the industry, as demonstrated by their actions, interests and achievements to date.

Nominations must have the following attached:

* a good quality, electronic photograph that can be used for publicity purposes.

Judging of the awards is conducted entirely by the Award Sponsor, BPW Transpec. The decision of the judges is final and no correspondence will be entered into. If no nominations are received or a suitable Candidate is not identified, this award may not be offered.   
The 2017 Award Winner will be announced and presented with the Award at the  
**Tasmanian Transport Association Gala Dinner & Awards Night, Saturday 21 October, 2017, Wrest Point, Hobart.**

**Nominations Close: 29th September, 2017**

Submit your nomination by the closing date to:

**PETER O’MALLEY  
BPW Transpec Pty Ltd  
PO Box 217  
LAVERTON VICTORIA 3028**

**Email:** Peter.O'Malley@bpwtranspec.com.au

**Phone: 0438 504 282**

Enquiries to: **Peter O’Malley   
OR Tasmanian Transport Association – 0427 366 742**

**NOMINATION FORM**

|  |  |
| --- | --- |
| **SECTION A: NOMINEE’S DETAILS** | |
| Surname |  |
| First Name |  |
| Address |  |
|  |
| Phone Number |  |
| Email Address |  |
| Date of Birth |  |
| Statement | I understand that I am nominated for the 2017 BPW Transpec Tasmanian Transport Industry Apprentice of the Year Award, in accordance with the conditions of the Award. |
| Signature of Nominee |  |
| Date |  |

|  |  |
| --- | --- |
| **SECTION B: NOMINATED BY** | |
| Surname |  |
| First Name |  |
| Address |  |
|  |
| Phone Number |  |
| Email Address |  |
| Relationship to the Nominee (eg: employer, colleague, customer) |  |
| Statement by Nominator | I hereby nominate the person identified above for the 2017 BPW Transpec Tasmanian Transport Industry Apprentice of the Year Award, in accordance with the Award Guidelines. The information I have provided is correct to the best of my knowledge. |
| Signature of Nominator |  |
| Date |  |

|  |  |
| --- | --- |
| **SECTION C: WORK HISTORY - APPRENTICESHIP** | |
| Qualification Code and Title | Code:  Title: |
| Employer |  |
| Contact Person at Workplace (name) |  |
| Phone # of Contact |  |
| Host Employer (if applicable) |  |
| Contract Start Date |  |
| Contract End Date |  |
| Training Provider (RTO) Name |  |
| Key Duties, Responsibilities and Achievements |  |

|  |  |
| --- | --- |
| **SECTION D: SELECTION CRITERIA** | |
| Please provide comments to support this nomination for each of the following: | |
| How has this apprentice demonstrated a **professional work ethic and positive attitude** to customers, colleagues and to the Tasmanian Transport industry? |  |
| Outline the apprentice’s **achievements to date** supporting the Tasmanian Transport Industry |  |
| Outline the apprentice’s **future plans for work** supporting the Tasmanian Transport Industry |  |
| What makes this nominee a worthy recipient of the **Tasmanian Transport Industry Apprentice of the Year Award?** |  |

Add more pages if needed

|  |  |
| --- | --- |
| **SECTION E: SAFETY / PERSONAL RECORD** | |
| Are you aware of any activities the nominee may have engaged in that would detract from this award? | 🞎 Yes 🞎 No |
| If “Yes” please provide a brief explanation 🞂 |  |

**CHECKLIST:**

🞎 All sections of Nomination Form are filled in

🞎 Form is signed by Nominator and Nominee

🞎 Digital photograph of the Nominee is attached

*Phone the Tasmanian Transport Association on 0427 366 742 if you have any questions or would like support with this nomination*

**Submit by close of business, Friday 29 September 2017, to:**

**Peter O’Malley**

**BPW Transpec Pty Ltd  
PO Box 217  
LAVERTON VICTORIA 3028**

**Email:** Peter.O'Malley@bpwtranspec.com.au

**Phone: 0438 504 282**